**Monthly Royalty Return Action Definition (PNG)**

This action definition describes what needs to be done to submit a Monthly Royalty Return in PNG.

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| Editable Content |  |

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| **Action Trigger** | | |
| **Asset Type** | Tenement | |
| **Action Name[[1]](#footnote-1)** | Monthly Royalty Return | |
| **Precondition** | {status} = Live | |
| **Is Member Of** | Managed | |
| **Earliest Action Date** | {commencementDate} + 30 days | |
| **Interval** | Monthly | |
| **Critical Date** | MonthEnd | = 28 Jan each {Interval}[[2]](#footnote-2) |
| **Deadline** | Deadline[[3]](#footnote-3) | = {Critical Date} + 30 days |

*Note: The Action Trigger defines the logic of the Action. The Deadline is the latest date by which the Action can be completed.*

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| **Applies To** | | |
| **Jurisdiction** | **Sub Type** | **Version** |
| PNG | Mining Lease |  |
| PNG | Alluvial Mining Lease |  |

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| --- | --- |
| **Task List** | |
| **Description** | **Days Needed Before Deadline** |
| Reminder to Mine Manager | 7d |
| Lodge Monthly Royalty Return | 5d |
| Confirm receipt of Monthly Royalty Return | 0d |

*Note: Task List items define the Action Status and will have their own trigger dates based on the Days Needed Before the Deadline. Task List items negate the need for separate follow up Actions. You may add in as many Task List items as you wish. If a Task List item has no Days Needed Before Deadline entered then it will default to the previous Task List item Days Needed Before Deadline.*

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| **Change History** | | |
| **Date** | **Version** | **Changes** |
| 10/10/2024 | 1.1.0 | Removed wiki links and custom fields |
| 22/10/2019 | 1.0.0 | New Action Definition |

1. Define the action name [↑](#footnote-ref-1)
2. Even though this says January, it will cause the action to be created for the 28th of every month [↑](#footnote-ref-2)
3. This is the label that will appear on the form & can be customised [↑](#footnote-ref-3)